To: University of Guelph faculty, staff and students, members of Senate, University of Guelph Faculty Association, Central Student Association, Graduate Students’ Association, College Student Governments, Employee Group Executive Members, Office of Intercultural Affairs, Aboriginal Resource Centre, University Leadership Team

From: Gen Gauthier-Chalifour, University Secretary

Date: September 5, 2019

Subject: Call for Nominations - Presidential Selection Committee
Nominations Due Thursday September 19, 2019 by 12:00 p.m.

In July 2019, Dr. Franco Vaccarino announced that he will conclude his term as president on August 1, 2020. As a result, this fall our community will begin the search for the University’s ninth President & Vice-Chancellor. This search will be guided by the Policy on University Appointments and is led by a Presidential Selection Committee comprised of a broad cross-section of University stakeholders.¹

Today, we are inviting the University community to help identify faculty, staff and student nominees for the Presidential Selection Committee. As you consider individuals for nomination, we would ask that you keep a number of important considerations in mind:

- Most importantly, members will need to act in the best interests of the University, as a whole, while being knowledgeable of and taking into account the interests of the different constituencies to whom the University is accountable.
- Members will need to have a strong understanding of the University’s mission, values and goals so that they can work together to develop a position profile that will attract the kind of leader who will continue to position the University for success.
- Members must maintain a commitment to confidentiality and good governance, as described in the Good Governance Policy for the Board of Governors.²
- Members must be able to make a substantial time commitment to the work of the committee, which will begin in October 2019 and last through to summer 2020. Meetings of the committee will take place in-person and members will be asked to be flexible in accommodating the committee’s complex scheduling requirements.

¹ Policy on University Appointments: https://www.uoguelph.ca/secretariat/policy/1.5
² Good Governance Policy for the Board of Governors: https://www.uoguelph.ca/secretariat/policy/b.1
The Presidential Selection Committee’s work will be significant in scope, and will include:

- Conducting a comprehensive presidential search, with the assistance of a search firm, including developing a position profile that will attract a large and diverse pool of well-qualified candidates.
- Aiding in the community consultation process by identifying areas and issues that require broader reflection and feedback.
- Reviewing lengthy meeting materials, at times on short notice. Participating in evaluating and interviewing candidates. Engaging in thoughtful deliberation to select those candidates who are best positioned to fulfill the University’s mission and work collaboratively to achieve its goals.
- Recommending a candidate to the Board of Governors, which has the ultimate authority to select and appoint the University’s president.

There will be opportunities for all members of the University community to engage with the presidential search process as it moves forward. In the interim, we look forward to receiving your nominations for members of the Presidential Selection Committee. More information on the composition of the Presidential Selection Committee and the nomination process is provided below. As always, if you have any questions please do not hesitate to contact us at univsec@uoguelph.ca.

**Presidential Selection Committee Composition**

The composition of the committee is provided for in the Policy on University Appointments. Senate elects the faculty, staff and student members of the committee, however, members need not be Senators. The committee will be comprised of:

- Chair of the Board of Governors (who will chair the committee)
- Two (2) external members of the Board of Governors
- Three (3) tenured faculty members\(^3\)
- One (1) undergraduate student
- One (1) graduate student\(^4\)
- One (1) regular full-time staff member
- One (1) member of the alumni community, elected by the University of Guelph Alumni Association

\(^3\) Tenured faculty may come from Guelph-Humber. No two faculty members may come from the same college. All tenured faculty are eligible regardless of any other appointments held.

\(^4\) Preference will be given to undergraduate and graduate students who are anticipated to retain their student status until the Presidential Selection Committee completes its work.
Composition of the Slate

After nominations close, the Senate Committee on Bylaws & Membership will compose a membership slate for Senate’s consideration and approval using the Senate-approved Modus Operandi.\(^5\) In doing so, the Committee on Bylaws & Membership will give particular attention to the following factors:

- Diversity of membership consistent with the University’s equity policies.
- Expertise and experience in areas relevant to the committee’s mandate.
- Evidence of commitment to the mandate of the committee.
- Evidence of an ability to work in a consensus-based decision-making environment.

In keeping with related Senate regulations, nominations will also be accepted from the floor of Senate.

Submitting a Nomination

Nominators must belong to the same stakeholder group as their nominee (i.e. tenured faculty are eligible to nominate other tenured faculty, etc.)

The enclosed nomination form (also available on the Presidential Search website) must be completed and submitted to the University Secretariat via email to univsec@uoguelph.ca along with a statement outlining the qualifications of the nominee for this committee.\(^6\) In their statement, nominators should make reference to the nominee’s ability to contribute to the work of the committee and their suitability in light of the other considerations identified above.

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\(^5\) Modus Operandi for the Composition of Membership Slates and Ballots for Senate Approval: https://www.uoguelph.ca/secretariat/senate/modusoperandi

\(^6\) Presidential Search Website: https://www.uoguelph.ca/presidentialsearch