Senate’s Authority Regarding Scholarships and Awards

The University of Guelph Act states that Senate is responsible:

13.(e) to deal with all matters arising in connection with the awarding of fellowships, scholarships, bursaries, medal, prizes and other awards.

In order to fulfill its responsibilities, Senate has established a number of policies guiding the formulation of terms and conditions for student awards and scholarships.

Responsibility for the oversight of undergraduate and associate diploma awards is under the Board of Undergraduate Studies (BUGS):

3.5 For Scholarships, Awards, and Bursaries, advise and make recommendations to Senate concerning:
(a) policies affecting undergraduate scholarships, awards and bursaries and the financial accessibility of students to undergraduate programs.

Responsibility for the oversight of graduate awards is under the Board of Graduate Studies (BGS):

3.5 For Scholarships, Awards and Bursaries, advise and make recommendations to Senate concerning:
(a) policies affecting graduate scholarships, awards and bursaries and the financial accessibility of students to graduate programs.

Responsibility for reviewing new or revised Terms and Conditions for student awards according to Senate policies and regulations rests with the Joint Editorial Awards Committee (JEAC) which reports jointly to BUGS and BGS:

Joint Editorial Awards Committee (JEAC)

The Editorial Awards Committee is a joint sub-committee of the Board of Undergraduate Studies and the Board of Graduate Studies.

Membership:
A member representing college awards committees, the Associate Registrar Student Financial Services (or designate), a representative from the Office of Graduate Program Services, a representative of the Department of Alumni Affairs and Development, and the Manager, Student Business Services, (non-voting) who shall be the recording secretary.

Mandate:
The committee reviews the terms and conditions of awards (new and revised) based on Senate-approved policies and regulations. Subject to a report to each Board each year, the committee may approve terms and conditions of awards that meet established policies and regulations. Undergraduate, associate diploma, or graduate awards whose terms and conditions contain exceptions to established
policies and regulations, or which have unusual features, or are of significant value must be forwarded to the Board of Undergraduate Studies or Board of Graduate Studies, as appropriate, for final approval. In reviewing the terms and conditions of an award, the committee shall take into consideration the wishes of the donor or donors, but may refer any proposed terms and conditions to the donor or donors and the college in which the award is to be established (if a college award) for review or consideration. The committee may recommend to the Boards that an award not be approved if, in the opinion of the committee, the proposed terms and conditions are not consistent with University policies.

All new or revised Terms and Conditions for student awards and scholarships must be forwarded to the Joint Editorial Awards Committee (JEAC).

Contact JEAC at jeac@uoguelph.ca

Award Definitions
Unless specifically requested by the donor(s) or by Senate that the title of the gift(s) contain the word "Award", an award shall be described as one of the following:

- **Scholarships**: these awards are based on academic performance and given for further study (graduate or undergraduate). While the merit component is normally academic, it may include such non-academic aspects as leadership, demonstrated originality, and community service.
- **Scholarships with a Needs Component**: these awards are based on the same criteria as scholarships, but also take into account demonstrated financial need.
- **Prizes or Medals**: these awards are based on completed achievement that does not require the student to engage in further study.
- **Bursaries**: a monetary award given solely on the basis of financial need, rather than on the basis of academic achievement.
- **Travel Grants**: these travel awards are based on academic performance.
- **Travel Grants with a Needs Component**: these travel awards are based on academic performance but take into account demonstrated financial need.